



**Kerala
Youth Leadership
Academy**



**Kerala Youth Leadership Academy
Government of Kerala
Appointment of
Young Kerala Fellowship - Project Coordinators (YKFPC)**

No. KYLA/YKFP-C/2025

25/09/2025

NOTIFICATION

Introduction

In a continued effort to induct innovative minds into state governance, the Kerala Youth Leadership Academy (KYLA) is launching the Young Kerala Fellowship Programme (YKFP) 2025–2026. This prestigious fellowship is a one-of-a-kind experiential learning initiative in the State, designed to empower young professionals with in-depth exposure to governance and government structures at the highest levels. This programme is being rolled out by KYLA, under the Government of Kerala, in collaboration with the Institute of Management in Government (IMG), Thiruvananthapuram. Building on the success of the two batches in 2023-2024 and 2024-2025, KYLA is now launching the next edition of the fellowship for the year 2025–2026.

As part of this initiative, KYLA is inviting applications for the position of one (1) Young Kerala Fellowship Project Coordinator (YKFPC) from ex-YFFP fellows to oversee the implementation of the fellowship programme. This is a unique opportunity to be part of a high-impact youth governance initiative in the State.

Job profile for Young Kerala Fellowship - Project Coordinators (YKFPC)

To effectively implement the second edition of the Young Kerala Fellowship Programme, it is necessary to have a Programme Management Unit (PMU). As a part of the fellowship Programme, 1 YKF Project Coordinators with a monthly consolidated pay will be placed for evaluating the monthly progress, overall monitoring of the interns, assigning different work, scheduling mid-term training etc.

1. Overall Project Coordination
2. Basic bill processing and accounts management
3. Helping the administration to plan, process and implement the project
4. Handling basic office works
5. Planning and strategising programs

Details of the Recruitment process:

Number of Vacancies	One (01)
How to Apply	Apply online through Google Forms at https://kyla.kerala.gov.in/notifications/
Date and Time	Till October 6, 2025, before 6 PM
Job Location	Office based in Trivandrum and travel across the state

AGE LIMIT: Between 21 and 32 years of age as of the date of application.

ESSENTIAL QUALIFICATIONS (A & B)

(A) EDUCATIONAL: The minimum qualification stipulated for the post is a Bachelor's Degree from a University / Institute recognised by UGC/ AICTE / appropriate statutory authority in India / State / Central Government.

(B) EXPERIENCE: Minimum 1 year of experience in any government institution or in leadership, public policy, local and state governance, youth empowerment, skilling, and mobilisation.

(C) This application is open to former YKFP fellows only (YKFP 2022-2023, 2023-2024).

DESIRABLE QUALIFICATIONS

1. Experience in conducting training for youth/public in relation to any government institutions
2. Experience in working on government priority projects
3. Proposing any project/initiatives/programmes to the government institutions

Consolidated pay to YKFP Coordinators

1. Project coordinators shall be paid Rs. 30,000 per month as consolidated pay including conveyance during field visits and district-level programme coordination.

Duration:

1. The above post is on a contract basis, initially for a period of **one year** for planning, implementation, and coordination of the Young Kerala Fellowship Programme (YKFP) and such other schemes of KYLA for the financial Year 2025-2026 and 2026-2027.

Mode of selection:

The selection procedure will be a two-stage process.

STAGE-1 (50 marks)

1. The first stage is the shortlisting of the applicants based on their essential and desirable qualifications.
2. Each question in the Google form relating to the essential and desirable qualifications mentioned above carries a specified mark out of 50.
3. Based on the marks obtained, candidates will be shortlisted for the STAGE-2.

STAGE-2 (50 marks)

1. A personal interview will be held to analyse the candidate's professional ability, motive and knowledge to qualify for the project coordinators. The mode of personal interview may be decided by KYLA when deemed necessary during the selection process.
2. Shortlisted candidates shall bring their RESUME/CV and Experience Certificates for the interview.
3. During the certificate verification process, the candidates should produce all **certificates in their original form to establish** the experience claimed in their online application, failing which they will not be permitted to attend the **personal interview**.

NOTE: KYLA will adopt shortlisting criteria to limit the number of applicants to be contacted for interviews to a reasonable number by any one or more of the following (not necessarily in the order given below):

THE FOLLOWING METHODS ARE APPLICABLE:

1. *On the basis of Desirable Qualifications (DQ) (anyone, or any combination of two or more, or all DQs, if more than one DQ is specified).*
2. *In the event that the applicant possesses more relevant experience than the minimum required by the advertisement.*
3. *In consideration of more advanced relevant educational credentials than the minimal requirements stated in the advertisement.*

Rank List

Ranklist will be published based on the performance combined of the two stages (100 marks) at the earliest after completing the interview process of all candidates. Further, **1 YKFP project coordinator** will be selected. The performance of the coordinators will be evaluated through continuous monitoring and periodic assessments.

How to apply

1. Applicants shall submit their RESUME and fill in the required field in the Google form link given: <https://kyla.kerala.gov.in/notifications/> by October, 6, 2025.
2. All the fields in the application form given are mandatory.
3. Candidates are required to verify the essential and desirable qualifications before submitting the form. No change in this regard will be allowed later once the application is submitted.
4. Applicants should not submit more than one application for this post. Application once submitted shall be final. Hence, please fill out the form carefully.

General

1. Candidates will be short-listed for interviews only on the basis of the information provided by them in their online applications.
2. Documents submitted in support of the claim made in the online application will be examined only if the candidate is prima facie eligible to be shortlisted on the basis of information regarding qualifications and experience claimed in the online application.
3. The basis for shortlisting would be claims made in the online application, documents supporting those claims and modalities & criteria adopted for shortlisting. Hence, candidates must ensure that all information provided in the online application is true.
4. If at any subsequent stage or at the time of the interview any information given by them or any claim made by them in their online applications is found to be false, their candidature is liable to be rejected.
5. Candidates short-listed for the certificate verification / Personal interview should bring a photo identity proof (in original) like PAN Card, Aadhar, Driving License, etc, and all original certificates towards proof of age, qualification, experience, and their candidature

will be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature will be rejected.

6. Applicants who fail to produce the original certificates during the certificate verification process will not be allowed to attend the personal interview.
7. **No TA/DA will be paid to the candidates for attending the selection process.**
8. The vacancies are purely on a contract basis for the period specified and Kerala Youth Leadership Academy (KYLA) is not liable to offer appointments during or after the completion of the contract period of the selected candidates.
9. Persons convicted of criminal offences shall not be considered.
10. Applicants should be of sound health and shall satisfy the medical fitness standards as fixed by the Government. A medical fitness certificate by the Medical Officer / Civil Surgeon shall be produced at the time of appointment.
11. No correspondence regarding the rejection of the application in case of ineligibility shall be entertained.
12. Any amendment, modification, or addition to this advertisement will be given in the website only.
13. **Candidates are requested to check their emails every day. The call letter for the interview shall be forwarded to the e-mail ID only.**
14. For any further clarification, please contact the office in person.

Contact us: For any further clarifications/queries please contact:

E-mail ID: kyla.ykip@gmail.com

Landline no: 0471-2517437 (10:30 am - 6 pm only)

Address for correspondence:

[Kerala Youth Leadership Academy](#),
Office of Samoohika Sannadhasena,
Room no: 705, Annexe 1,
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Director, KYLA

