

**DIRECTORATE OF  
SAMOOHIKA SANNADHASENA  
GOVERNMENT OF KERALA**

Room no :705, 6th Floor  
Annex I, Govt. Secretariat  
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DSS/02/2025 (Procurement)

01.03.2025

**QUOTATION NOTICE**

**Sub: - Directorate of Samoochika Sannadhasena – Quotation for Procuring Desktop –Reg.**

Sealed competitive quotations are invited from reputed manufacturers/agencies for the Supply of one Desktop to the Directorate of Samoochika Sannadhasena, 6<sup>th</sup> Floor, Annexe I, Government Secretariat, Thiruvananthapuram – 695001. The specifications are as follows –

**Desktop specification**

Sl.No	Component	Requirements
1	CPU	Brand: Intel Model: Intel Core i5/i7 13th Gen or higher
2	Motherboard	Compatible with selected processor Chipset: Intel Expansion Slots: 2 RAM Slots (Expandable) Connectivity: USB 3.2, USB-C, HDMI, DisplayPort
3	RAM	Capacity: 16GB DDR4
4	Storage	SSD: 512GB or HDD 7200rpm - 1TB
5	GPU	Intel integrated graphics as per the processor generation
6	Monitor	Full HD (1920 x 1080) IPS LCD
7	Keyboard & Mouse	Type: Wired Keyboard Layout: Standard QWERTY with NumPad Mouse: Optical with 3 Buttons (1200 DPI)
8	Operating System	Windows 11

9	Softwares	Microsoft Office (Standard or Professional) Antivirus (McAfee/Norton/Kaspersky)
10	Networking & Connectivity	LAN: Ethernet Port WiFi & Bluetooth (Optional): WiFi 6, Bluetooth 5.2
11	Warranty & Support	Warranty: Minimum 2 Years Onsite Warranty Support: Onsite Installation & Technical Assistance

The bidders should quote the rates for the Coverage of the function in the schedule of quantities. Envelopes containing the quotations should bear the superscription addressed as per the form of Quotation Notice and should reach the Office address by Hand/Post/Courier.

The full address of the firm should be given on the sealed envelope. Last date and time for receipt of quotations is 10/03/2025 at 1 pm. Late quotations will not be accepted. The quotations will be opened at 10 am on 11/03/2025 at 10am.

Due date and time for receipt of quotations	10/03/2025 at 1 pm
Date and time for opening of quotations	11/03/2025 at 10 am
Designation and address of officer to whom the quotation is to be addressed	The Director, Directorate of Samoohika Sannadhasena, 6 <sup>th</sup> Floor, Annex I, Government Secretariat Thiruvananthapuram – 695001.
<b>Superscription</b>	<b>DSSS - Quotation for Desktop</b>

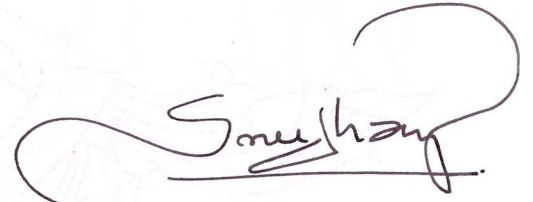
The rates quoted should be inclusive of all required specifications. The necessary superscription, due date for the receipt of quotations, and the name and address of the officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. Quotations not stipulating a period of firmness and with price variation clause are liable to be rejected. The acceptance of the quotations will be subject to the following conditions.

1. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offer's expenses from elsewhere, any loss incurred thereby being

payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.

2. No representation for enhancement of price once accepted will be considered during the currency of the contract.
3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any licence or permit is required, tenderers must specify in their quotation and also state the authority to whom application to be made.
5. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery of the course of execution of the contract.
6. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
7. Payment will be made only after completing the works upon the satisfactory performance of the work awarding authority. Delivered materials will be reviewed for its quality and quantity before releasing payment.
8. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchasers.



  
**Director**

